Justice Ministry Celebration Caucus Facilitators Instructions

**Instructions:**

**\*\*\*Ask someone to record commitments on the tally sheet and ask another person to collect checks and give receipts.**

**Step 1)** I’m, so excited that you are here tonight! With your strong leadership, you are really helping to make sure that justice ministry becomes central in our congregation!

Our goal is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and I’m investing \_\_\_\_\_\_\_\_\_\_\_ ($200+) because\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(i.e. to win a specific problem; to be able to continue to live out God’s call to do justice, etc.). I hope that each of you will also invest at least $200

**Step 2)** Introduce the two JM Team Members who will (a) record and (b) collect checks.

Show the chart and explain how you will conduct the caucus and how people will be **called-on** to report:)\_

* Your Name
* Amount Committed Tonight
* Amount Turned in Tonight
* Date To Turn-in Total Commitment

Show that the order of the reporting will be:

1. Clergy

2. You, the JM Team Member facilitator

3. All JM Team Members

4. All JM Network Members

5. Reports for absent members who may have already invested or committed.

The End of the Investment Drive is \_\_\_\_\_\_\_\_\_. Please turn in your money by then, if you can’t please let us know and fill out a pledge card. You are welcome to make payments or pay tonight with a credit card! And, you can have up to a year if you need to fulfill your $200 or other pledge amount.

**Step 3)** So, I’ve already said I’m investing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Before we start talking about money, lets share with each other why justice ministry is important!

**(call on each person individually)**

**\_\_\_\_\_ Tell us why Justice Ministry is important to you.**

**\_\_\_\_\_\_ What about you?**

**(continue until you ask each person in the room)**

**Step 4)** (go around the group and ask each JM Team Member and each JM Network member individually to invest at least $200, beginning with the recorder. Clarify her/his timeframe for turning in the investment and method of investment (i.e. online giving, mailing check, etc). Last, ask JM Team Members to report on the investments of anyone not present at the Celebration.

**\_\_\_\_\_\_\_ Will you invest at least $200?**

 **-(if yes):** Great, what is your commitment?

 -How will you turn this investment in?

-When can you turn that in?

 **-(If no)** Can you break that up into installments? (try to get it as high as possible. Of course we will take any amount).

 -When can you turn that in?

 **Always return to “the ask” for $200 or more after responding to a question/concern.**

**Step 5)** Ask recorder to tally totals for the report back. (at the bottom of each “Justice Ministry Celebration Caucus Tally Sheet” Only one is needed per congregation.

**Step 6)** Close with strong statement about the importance of finishing before the Drive ends, and having a check-in within a week to follow up on JMN members who were absent and to turn in investments.

**Step 7)** Reconvene with all individual caucuses from your congregation. Report the following:

* Congregation’s Goal
* Amount Committed to Tonight
* How Many JMT or JMN members have committed to invest at least $200?

TIPS!

**What Leaders May Say** Justice Ministry Celebration Caucus

Note: At the end of any question or concern, the Caucus Facilitator should always return to the original “Ask.”

1. I didn’t realize we would be asked to invest money tonight.

**“I’m sorry that you didn’t know. But, we’re glad you’re here to help celebrate tonight! This is an opportunity for us to own our Justice Ministry. Can we count on you to invest $200?”**

2. “That’s a lot of money!” Or “Money is very tight right now”.

**Yes, $200 is a serious investment. We need to be just as serious about growing our congregation’s Justice Ministry so we can solve serious community problems in our community. Many of the problem we address require work over many years, so we have to sustain the FAITH organization in order to win. Can you invest $200 if you pay if over a couple of months?**

**If no- “Can you invest a smaller amount tonight? Could you ask some friends or family members to help you reach $200?”**

3. My partner (husband or wife ) and I make all the monetary decisions together.

**“Will you talk with him/her about the specific amount? I will check back with you on (specific date).”**

4. I cannot commit to $200.

**“I know that $200 is a serious investment, and we are serious about growing the Justice Ministry so we can win a greater degree of justice in our city/county. Can you do $200 if you pay it over a couple of months? – Or – You can’t do $200? Can you commit to a smaller amount and ask others to help you reach $200?”**

5. I can commit to $200, but I can’t turn in anything tonight or I can’t turn it all in tonight.

**(That is okay. The deadline date is \_\_\_\_\_\_\_\_\_\_\_. Can you turn it in then? If not, When can you turn it in? Who is the Team Member who invited you? S/He will follow-up with you on that date so that s/he can turn it in.)**

*\*\*\*In the rare case that a Justice Ministry Network Member does not commit to invest, thank them for their time and effort in the Ministry and let them know that you are excited to contact them in the fall during our listening process.*